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USIB-D-39.7/19
25 October 1966

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT : Committee on Documentation Report of
Task Team III (Foreign Publications)

REFERENCES : a. USIB-D-39.7/6, 6 May 1964
b. USIB-M-322, 29 April 1964, Item 5
c. USIB-D-39.7/5, 16 March 1964

1. The enclosed report by the Committee on Documentation (CODIB) on the study undertaken by CODIB's Task Team III (Foreign Publications), which responds to USIB directives in reference a., is submitted for USIB consideration of the Recommendations contained in Section D, pages 6 and 7. This report is the fourth response to the USIB action at its meeting on 29 April 1964 (reference b.) approving as amended the CODIB recommendations on pages 20, 21 and 22 of the Stage I report of the Staff for the Community Information Processing Study (SCIPS) (reference c.).

2. Specifically the enclosed CODIB report and its attached Task Team III reports are a response to Recommendation 4. g. of the final USIB-approved recommendations regarding the SCIPS Report which directed CODIB to establish an ad hoc group to "develop a coordinated plan for processing bibliographic data on foreign publications". In addition to the Recommendations the enclosed CODIB report contains a Background Statement, a Summary of Task Team Findings and CODIB Comments on the Task Team Report.

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USIB-D-39.7/19
25 October 1966

USIB Action Requested

3. Board members are requested to indicate their concurrence in or other views on the Recommendations in Section D, pages 6 and 7 of the attached CODIB Report by completing and returning the vote sheet appended hereto by close of business 4 November 1966.

A rectangular box with a black border, containing a redacted signature. The box is divided into two sections by a vertical line, with the signature area on the right.

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Executive Secretary

Attachments

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CODIB-D-111/1.3/8
12 October 1966
Final CODIB Approved

UNITED STATES INTELLIGENCE BOARD
COMMITTEE ON DOCUMENTATION

Report of Task Team III (Foreign Publications)

References: a. USIB-D-39.7/6 (6 May 1964)
b. CODIB-D-111/1.3 series (29 December 1964 -
26 April 1966)

A. Background.

This is a report on the study undertaken by CODIB's Task Team III (Foreign Publications) pursuant to USIB direction contained in reference (a). The objective of this Task Team was to examine the overall effectiveness of the community's programs for procuring and processing of foreign publications and to propose actions aimed at further increasing the effectiveness of these programs. The team considered foreign publications to include open literature published in any foreign country, and processing systems to include any within or outside the government whose product is or could be used for the benefit of the community.

B. Summary of Task Team Findings and Conclusions.

The Task Team III report (attached) deals mainly with (1) requirements for foreign publications, (2) related procurement methods and techniques and (3) processing in support of intelligence production.

The team concludes that foreign publications continue to be a vital and primary source for intelligence production.

The team compared the cost of procuring known and easily accessible foreign publications (estimated to be 95% of the total) and the time lags involved in such procurement. It concludes that commercial arrangements generally take about half as much time to provide issues of foreign publications as the State-CIA Publications Procurement Officer (PPO) system takes,

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and reduce the time even more when compared with other systems. It notes that overall costs to the Government of commercial procurement are somewhat less than those of the PPO system. However, commercial procurement may cost more from an individual agency viewpoint, since each agency must absorb its own mailing costs; whereas in the PPO system, the State Department absorbs the mailing costs for all agencies.

On the other hand for (1) field selection based on guide requirements and on-the-spot collector initiative, and (2) indirect or irregular methods employed to procure otherwise denied or "hard-to-get" publications (the remaining 5% of the total), the team finds the need for much closer coordination to eliminate duplicate activity and to conserve and maximize available assets for the benefit of the whole community. The team concludes that a small, highly concerned working group under CODIB direction should be established for the specific purpose of coordinating procurement of field selection and "hard-to-get" items. (Such a group was established on an interim basis by CODIB on 31 August 1965 pending receipt of the final Task Team III Report.)

In the area of foreign publication exploitation, the team concludes that more overall community planning is needed. Such planning should encompass establishment of user requirements, publication procurement, and the processes involved in preparing announcement vehicles, in disseminating, translating, extracting, and abstracting the publications, and in storing these publications and their proxies for retrieval. As existing, informal mechanisms appear to lack the drive or impetus to achieve necessary overall close coordination in procuring and exploiting foreign publications, a more formal device seems warranted. The team concludes that a CODIB subcommittee should be established. This subcommittee would be composed of knowledgeable individuals who can speak for their agencies and who are empowered to reach coordinated agreements and take action on them. A corollary to such coordinated action is that cooperative programs so developed should be recognized as bearing USIB blessing and that no unilateral action should be taken by agencies to disrupt them.

The team notes that there are, in effect, two major foreign publication processing facilities already serving the community or large portions of it, i.e., CIA's Foreign Document Division (FDD) and DOD's complex operated by the Air Force Systems Command's Foreign Technology Division (FTD). The CIA/FDD has long been in existence as a community service of common concern to exploit foreign publications where individual agencies lack facilities. The Air Force-operated complex has now become a

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service for all of Defense in exploiting Sino-Soviet bloc Scientific and Technical (S&T) publications. It appears logical to recognize these facilities as the major intelligence capabilities devoted to the regular, systematic processing of foreign publications and to extend these capabilities to meet additional exploitation requirements for community services.

At the request of Chairman, CODIB, the team provided the following additional cost information concerning procurement and exploitation of foreign publications:

| <u>Agency</u> | <u>Personnel Involved</u> | <u>Funds Committed (Annual)</u> |
|-----------------|---------------------------|---------------------------------|
| DOD (incl. NSA) | 600 | 6,850,000 |
| State | 17 | 320,000 |
| TOTAL | 832 | \$10,530,000 |

The team noted that there are six gaps in the non-S&T area that need filling in order to meet pressing needs of the intelligence community. Required are:

1. Title lists of books of intelligence interest available from all areas of the world.
2. Title lists of magazine articles prepared for the Near East, Latin America, and Africa.
3. Selected abstracts of books for Eastern Europe and the non-Communist Far East.
4. Title lists of newspaper articles for the Communist Far East.
5. Selected extracts from magazines of Western Europe.
6. Extraction of photographic, graphic, and related information from foreign publications to assist in photo interpretation.

The team concludes that CIA/FDD should be tasked to perform these services at a cost of approximately \$250-500,000 (an increase in funding for foreign publication exploitation of about 2½ to 5%).

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Beyond the need for regular systematic processing, requirements continue to exist for ad hoc translations, special reports, collations, and literature searches in response to particular needs of various organizational components. These requirements are presently met by separate activities in each department or agency. As these demands are usually unpredictable and peculiarly departmental by nature, it seems appropriate that they should continue to be serviced departmentally, even though the resulting products may be of interest outside the producing department. Proper notification of the product of these intra-agency endeavors in coordination announcement vehicles should satisfy community requirements.

Additionally, the team notes the need for improvement in periodic listings of translations, in bibliographic control, in use of foreign publications, and in storage and retrieval. At CODIB's request, the team established a special group of qualified individuals to examine the problem of transliteration standards. It was determined that there are two groups with strong and virtually irreconcilable convictions on the subject of transliteration. One group is concerned with machine processing of data and requires an unambiguous system of transliteration with one-to-one conversion from one alphabet to another. The other group includes intelligence producers and collectors who are primarily after a pronounceable system and are willing to live with slight ambiguities. There is common agreement that a single system to be used by all for a given language would be preferable to the present situation. The issue of transliteration standards should, therefore, be given further study, including discussions with the Board on Geographic Names, the National Science Foundation and other Government agencies in order to reconcile the conflict between unambiguous rendition and pronounceability.

A pressing need for a non-ambiguous Russian-English transliteration system exists now by groups within the community who are processing and maintaining machine files. The team endorses the conclusion that such a Russian-English transliteration system including both machine code and graphics standards be developed for use within the community on a priority basis.

The team felt that all of the foregoing requirements could best be dealt with by a permanent Foreign Publication Subcommittee to be established by CODIB.

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C. CODIB Comment on the Report.

The Task Team III Report correctly identifies and assesses the main issues relating to foreign publication procurement and exploitation. The team effort has been beneficial not only in providing a survey of foreign publication procurement and exploitation activities, but also in validating requirements and in stimulating expressions of user needs in areas where requirements are not now being met. CODIB has reviewed the recommendations of its Task Team on Foreign Publications and is establishing a permanent Foreign Publications Subcommittee. Specifically, this Subcommittee will be staffed by individuals from the various USIB agencies who are knowledgeable concerning foreign publication procurement and processing and related organizational responsibilities. The Subcommittee will meet as frequently as necessary and for periods of time dictated by the nature and urgency of presently identified and future requirements. The Subcommittee will:

1. Provide a coordinating mechanism to stimulate, develop, and maintain cooperative programs to meet pressing needs in exploiting foreign publications.
2. Stimulate coordination and seek compatibility in automation efforts both between exploiting organizations themselves and between these and information retrieval activities.
3. Sponsor development of an unambiguous Russian-English transliteration system for use in mechanized systems.
4. Sponsor development of a community system, preferably automated, for bibliographic control of foreign publications of intelligence value.
5. Provide a forum for exchange of ideas, techniques, and information on developing systems involving foreign publications and their exploitation.
6. Provide a central point or points for dealing with the Clearinghouse in Commerce on listings and copies of translations produced by the community and available for general release.

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7. Develop a community plan for the coordinated procurement and processing of hard-to-get items. In this regard, the Subcommittee should consider continuing the presently established interim working group as a permanent working group under its direction. Collaboration with the Inter-Agency Map and Publication Acquisition Coordinating Committee (IMPACC) is considered essential in procuring hard-to-get items.

In addition, CODIB has made certain modifications to the Task Team recommendations. These modifications are incorporated in the CODIB recommendations to USIB immediately below.

D. Recommendations.

CODIB recommends that USIB:

1. Note that foreign publications continue to be a vital and primary source for intelligence production.
2. Note the establishment of a permanent Foreign Publications Subcommittee by CODIB to deal with matters relating to the exploitation of foreign publications described in Section C above.
3. Endorse the principle that for serials and monographs from undenied areas, USIB agencies should not rely on one method of procurement, but should choose procurement methods--Publication Procurement Office, commercial, or other arrangement--most suitable to their particular requirements, e.g., adequacy of response, timeliness of response, security aspects, costs to the Government.
4. Endorse the principle that products of foreign publication exploitation should be widely disseminated to production analysts for current awareness purposes as well as processed into storage files for retrieval upon request.
5. Request USIB agencies, in designing and developing their information storage and retrieval systems, to insure that data on personalities, organizations, installations, and place names derived from foreign publications are accommodated.
6. Note that present staffs and budgets are fully committed to the satisfaction of existing, high priority requirements. Further, that USIB endorse the augmentation of present capabilities in accordance with DCID 2/4 to satisfy presently unfulfilled needs specified by Task Team III as follows:

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- a. Title lists of books of intelligence interest available from all areas of the world.
- b. Title lists of magazine articles for the Near East, Latin America, and Africa.
- c. Selected abstracts of books of Eastern Europe and the non-Communist Far East.
- d. Title lists of newspaper articles for the Communist Far East.
- e. Selected extracts from magazines of intelligence interest in Western Europe.
- f. Extraction of photographic, graphic, and related information from foreign publications to assist in photo interpretation.



Chairman

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CODIB-D-111/1.3/8
ATTACHMENT

U N I T E D S T A T E S I N T E L L I G E N C E B O A R D
COMMITTEE ON DOCUMENTATION

TASK TEAM III - FOREIGN PUBLICATIONS

FINAL REPORT

T/III/R-2
13 April 1966

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T/III/R-2
13 April 1966

U N I T E D S T A T E S I N T E L L I G E N C E B O A R D
COMMITTEE ON DOCUMENTATION

TASK TEAM III - FOREIGN PUBLICATIONS

MEMORANDUM FOR: Chairman, Committee on Documentation
SUBJECT : Transmittal of Task Team III Final Report
REFERENCE : CODIB-D-111/1.3/2, 29 December 1964

1. Transmitted herewith is the final report of CODIB Task Team III - Foreign Publications. Reference above is included in this report as the Appendix.

2. An interim report was filed with CODIB on 9 July 1965 containing full treatment of requirements for foreign publications and the adequacy of the procurement effort. You will recall that CODIB action on that report resulted in the establishment of an interim working group on hard-to-get and selection items to eliminate duplicate activity and to conserve and maximize the utilization of the most useful assets for the benefit of the whole Community. The substance of that interim report and its recommendations are incorporated in this final report.

3. On occasion during its deliberations the team identified foreign publication problems amenable to immediate consideration and solution. In most cases, remedial action was taken by the agency(ies) involved without further ado. Such actions as these are considered to be by-products of the team effort. It is anticipated that the proposed Foreign Publications Subcommittee will assume this very necessary role on a continuing basis in the future.

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Support Staff. The team held seventeen meetings and was briefed by all organizations in the Community concerned with procurement and/or processing of foreign publications as well as by major activities elsewhere in Government of potential use to intelligence. The team also surveyed intelligence production and operations offices to determine value of foreign publications and needs for their procurement and processing.

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Chairman, CODIB Task Team III

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T/III/R-2
13 April 1966

UNITED STATES INTELLIGENCE BOARD
COMMITTEE ON DOCUMENTATION

TASK TEAM III - FOREIGN PUBLICATIONS

Report

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Introduction

I. Introduction

The objective of the Task Team was to examine the overall effectiveness of the Intelligence Community's programs for procurement and processing of foreign publications and to propose actions aimed at further increasing the effectiveness of these programs (See Appendix). Foreign publications were defined as including the open literature published in any foreign country, and processing systems as including any within or outside government whose product is or could be used for the benefit of the Community.

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Approved For Release 2005/12/24 : CIA-RDP82M00097R001400090003-5

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III. Conclusions

Conclusions

A. Requirements for Foreign Publications.

1. The whole range of requirements is summed up neatly by the Chairman of the Board of National Estimates when he writes "The pattern of foreign publications usefulness is varied. Except for certain exotic items in military and other fields, foreign publications (and broadcasts) are pretty much the bread and butter of our Soviet, East European, and Chinese Communist analysis efforts--and in the case of foreign policy matters, almost our sole source. We also value Western European publications for their information and analysis of developments in Europe, the USSR, Africa, and the Near East. Except in a few cases, we do not get much nourishment from foreign publications from Africa, Latin America, or non-Communist Asia."

2. In addition to the solid need for foreign publications in intelligence production, we find many other uses. For example, the photographs contained in foreign publications are used "to supplement and complement aerial photography." Many publications are used for background information and research. Other uses are in clandestine operations where publications in some areas "are particularly important for identifying targets for operations, for evaluating the effectiveness of our operations, and for the planning of new approaches to our targets." Foreign publications also provide a vital information input to the military R&D community. The data gained is used to make forecasts of future Soviet and Communist Chinese weapon systems, thus guiding the development of opposing U.S. systems, and to provide information on scientific and technical breakthroughs to be used in the U.S. R&D efforts. Still other uses include leads which generate collection requirements, support to mapping and charting projects, and proper identification of targets for aerial photography purposes.

B. Procurement Needs.

1. A review of statistics on the cost of procuring foreign publications and the time lags involved in such procurement incident to the systems utilized indicate that commercial arrangements generally cut the time in half as compared with the PPO system and reduce the time even more compared with other systems. Overall costs to the Government of commercial procurement are somewhat less than the PPO system. However, commercial procurement costs more to an individual agency because it must absorb mailing costs; whereas in the PPO system, the State Department absorbs the mailing costs for all agencies.

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IV. Recommendations

Recommendations

The Task Team on Foreign Publications recommends that
CODIB

A. Note our findings that foreign publications continue to be today a vital and primary source for intelligence production--contributing on the average more than half of all sources to production.

B. Establish a permanent Foreign Publications Subcommittee to:

1. Provide a coordinating mechanism to stimulate, develop, and maintain cooperative programs in the acquisition and exploitation of foreign publications.

2. Provide a forum for the exchange of ideas, techniques, and information on developing systems.

3. Develop a central Community point or points for dealing with the Clearinghouse in Commerce on listings and copies of translations produced by the Community and available for general release.

4. Develop a Community system, preferably automated, for bibliographic control of foreign publications.

5. Develop programs that will assist the Community in meeting its pressing needs for information from foreign publications.

6. Stimulate coordination and seek compatibility in automation efforts both between exploiting organizations themselves and between these and information retrieval activities.

7. Develop an unambiguous Russian-English transliteration system for use by the machine elements of the Community while seeking to resolve in cooperation with other Government agencies the overall issue of standardized systems.

8. Develop a Community plan for the coordinated procurement and processing of hard-to-get publications.

C. Endorse.

1. The principle that, for serials and monographs from undenied areas, USIB agencies should choose procurement methods--PPO, commercial or other arrangements--most suitable

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Recommendations

to their particular requirements, e.g., adequacy of response, timeliness of response, security aspects, costs to the Government.

2. The establishment of a capability within the CIA/FDD to provide the following services of common concern in answer to requirements of a majority of production offices throughout the Intelligence Community:

a. Title lists of books of intelligence interest available from all areas of the world.

b. Title lists of magazine articles for the Near East, Latin America, and Africa.

c. Selected abstracts of books of Eastern Europe and the non-Communist Far East.

d. Title lists of newspaper articles for the Communist Far East.

e. Selected extracts from magazines of intelligence interest in Western Europe.

f. Extraction of photographic, graphic, and related information from foreign publications to assist in photo interpretation.

3. The maintenance of other existing staffs and budgets involved in the procurement and exploitation of foreign publications as these are all working against high priority requirements.

4. The principle that USIB agencies in their information retrieval systems should provide at a minimum for the storage and retrieval of data on personalities, installations, organizations, and place names derived from the exploitation of foreign publications.

5. The principle that all products of the exploitation of foreign publication should be widely disseminated for current awareness purposes.

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APPENDIX
CODIB-D-111/1.3/2
29 December 1964

U N I T E D S T A T E S I N T E L L I G E N C E B O A R D
COMMITTEE ON DOCUMENTATION

TASK TEAM III - FOREIGN PUBLICATIONS

Terms of Reference

I. OBJECTIVE

To examine the overall effectiveness of the Community's programs for procurement and processing of foreign publications and to propose actions aimed at further increasing the effectiveness of these programs.

II. PARAMETERS

The team will consider foreign publications to cover the open literature published in any foreign country, and processing systems to include any within or outside the Government whose product is or could be used for the benefit of the Community.

III. TASKS

The team will address, but will not be necessarily limited to the following aspects:

- a. Requirements for foreign publications
- b. Adequacy of procurement effort
- c. Need for processing
 - 1. Transliteration
 - 2. Bibliographic control
 - 3. Indexing
 - 4. Abstracting
 - 5. Extraction of data
 - 6. Translation
- d. Dissemination of the results of processing
- e. Storage and retrieval of the results of processing
- f. Automation of processing
- g. Coordination of systems.

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IV. MEMBERSHIP

Members of the team will require TOP SECRET clearance and should be assigned from or have ready access to and knowledge of foreign publication acquisition, processing, and exploitation. With the active support of the CODIB Support Staff, members of the Task Team will spend approximately one day a week or its equivalent on Task Team matters.

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Attachment
USIB-D-39, 7/19
25 October 1966

MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

SUBJECT : Vote Sheet Action

REFERENCE : USIB-D-39, 7/19, 25 October 1966

1. With respect to the recommendations contained in Section D, pages 6 and 7 of the Committee on Documentation report attached to reference:

a. I concur therein.

b. I concur therein, subject to the comments or amendments set forth in paragraph 2 below. *

c. I do not concur in the recommendations. See comments below. *

2. Comments or amendments:*

(Signature)

(Title)

(Date)

(Agency)

*May necessitate classification and control of this memorandum.

UNITED STATES INTELLIGENCE BOARD

VOTE SHEET ACTION

SUBJECT : Committee on Documentation Report of Task Team III
(Foreign Publications)
REFERENCE : USIB-D-39.7/19, 25 October 1966
DUE DATE : COB 4 November 1966

| Agency | Vote | By | Date | 25X1 |
|--------|--------------|-----------------|-------|------|
| CIA | Concur w/c * | Mr. R. J. Smith | 2 Nov | |
| State | Concur | | 4 Nov | |
| DIA | Concur | | 4 Nov | |
| NSA | Concur | | 4 Nov | |
| AEC | Concur | | 3 Nov | |
| FBI | Concur w/c * | | 4 Nov | |

*
Remarks: See attached vote sheets.

NOTE: The ExSec/USIB was advised by [] that the Chairman, USIB 25X1
concurred in the position taken by the Acting CIA Member. Accordingly,
a Memorandum for Holders of USIB-D-39.7/19 was circulated setting forth the
response to the vote and asking whether the members wished a reconsideration of
this matter. No requests were received and the record shows the Board approval
of CODIB recommendations 1 through 5 and non-approval of recommendation 6.
Approved by DCI on 6 December 1966 (approved Recommendations 1 through 5;
did not approve Recommendation 6).
Record USIB-M-458, 15 December 1966, Secretary's Note.

Attachment
USIB-D-39, 7/19
25 October 1966

MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

SUBJECT : Vote Sheet Action

REFERENCE : USIB-D-39, 7/19, 25 October 1966

1. With respect to the recommendations contained in Section D, pages 6 and 7 of the Committee on Documentation report attached to reference:

a. I concur therein.

b. I concur therein, subject to the comments or amendments set forth in paragraph 2 below. *

X

c. I do not concur in the recommendations. See comments below. *

2. Comments or amendments:*

- b. I concur with CODIB recommendations 1 through 5. I do not concur with recommendation 6. Although fulfillment of the needs specified in recommendation 6 would be useful, I do not believe the benefits so derived would be commensurate with the additional resources which would be required, estimated by CODIB as \$250,000-500,000 per annum, depending on the scope of augmentation.

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(Signature)

R. J. SMITH

(Title)

Acting CIA Member, USIB

2 November 1966
(Date)

(Agency)

*May necessitate classification and control of this memorandum.

Attachment
USIB-D-39, 7/19
25 October 1966

MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

SUBJECT : Vote Sheet Action

REFERENCE : USIB-D-39, 7/19, 25 October 1966

1. With respect to the recommendations contained in Section D, pages 6 and 7 of the Committee on Documentation report attached to reference:

a. I concur therein.

b. I concur therein, subject to the comments or amendments set forth in paragraph 2 below. *

XXX

c. I do not concur in the recommendations. See comments below. *

2. Comments or amendments:*

The FBI will not furnish a permanent representative to the Foreign Publications Subcommittee.

Wm C. Sullivan
(Signature)

Assistant Director
(Title)

11/4/66
(Date)

FBI
(Agency)

*May necessitate classification and control of this memorandum.